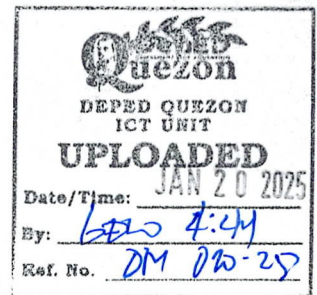




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



17 January 2025

OFFICE MEMORANDUM
OM No. D20, s. 2025

ORIENTATION ON QUEUING SYSTEM

To: Assistant Schools Division Superintendent
SGOD/CID Chief
Unit Heads
DTS In-charge
All Others Concerned

The project named Queuing System is a local network customer interaction system that will help to improve serving time of the client with streamline communication and collect customer attendance and feedback.

The other features of the system are the following:

- a. issuance of ticket number to organize the flow of the transaction,
- b. provision of client attendance record,
- c. digitization of waiting lines for client and prioritization of senior citizens and persons with disability (PWD),
- d. integration to Document Tracking System (DTS) through notification in accommodating visitors/clienteles, and
- e. integration to client feedback mechanism.

The orientation will be on January 28, 2025 (Tuesday), 1:00-3:00 pm. at DepEd Quezon Library Hub.

Immediate dissemination and compliance of this Memorandum are highly appreciated


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

ICTwbp01/17/2025

DEPEDQUEZON-TM-SDS-04-010-005



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